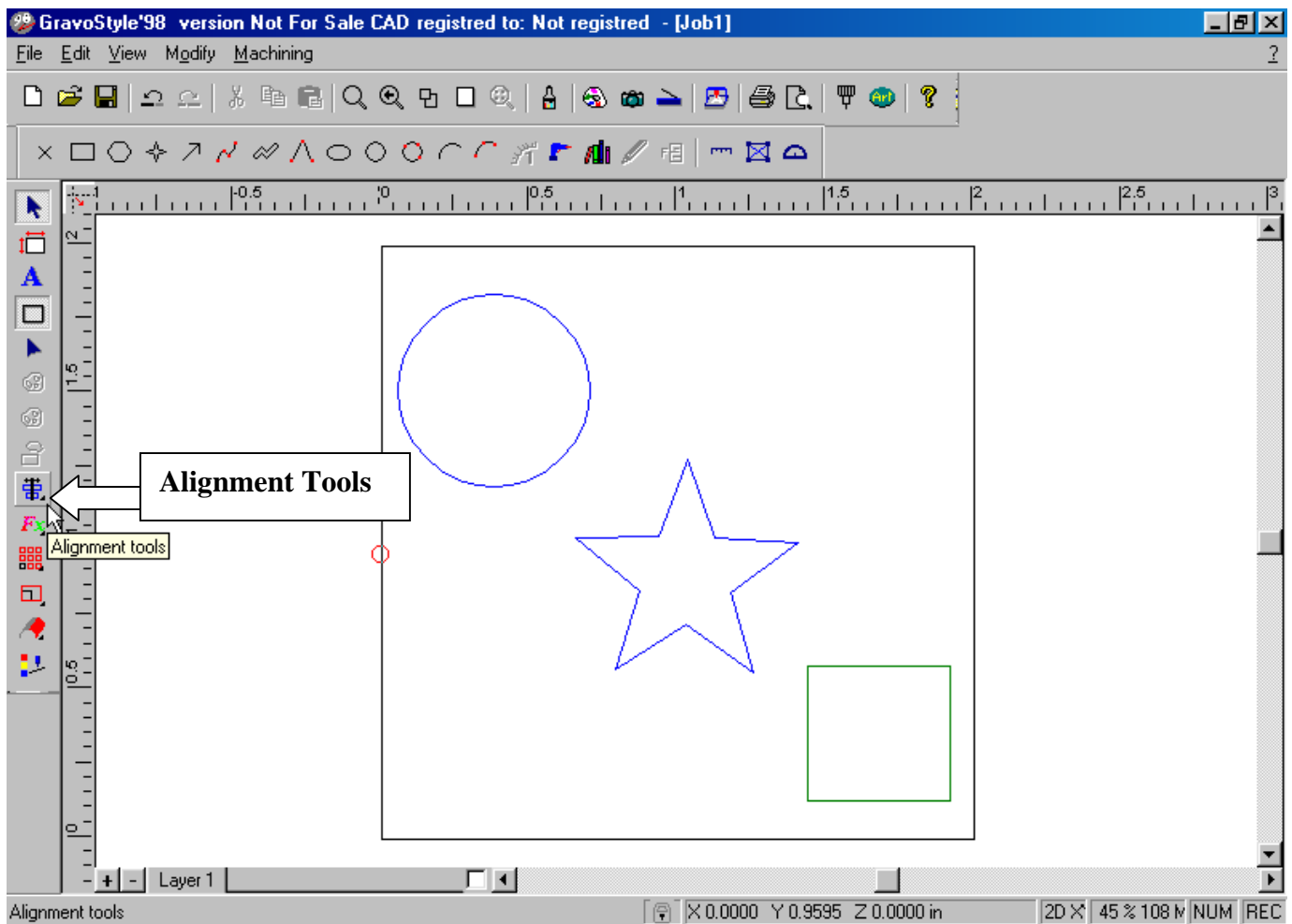




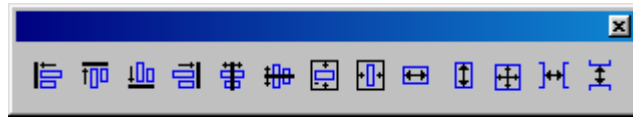
GRAVOGRAPH NEW HERMES

Alignment Tools

1. Alignment Tools are found on the Toolbar at the left side of the main screen. Click on the icon and the Alignment Tools Toolbar will pop up. The Alignment Tools enable you to align, center, space, balance, and box text or objects. Not all tools will work on text, and text can be manipulated only when in the Manual Mode

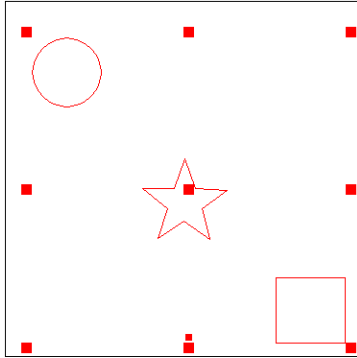


2. Alignment Tools become active only when an object is selected. The first object selected acts as the anchor. Other selected objects will align to the first. Once objects are selected in the desired order, click on the appropriate icon to perform the operation.

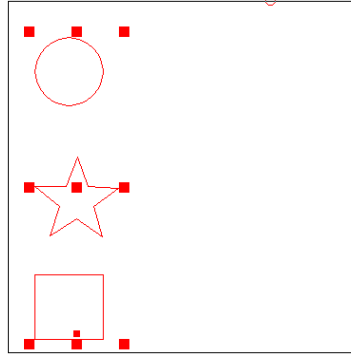


Left Align (circle selected first)

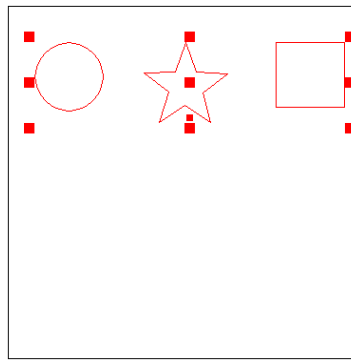
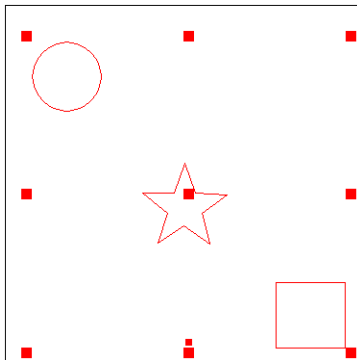
Before



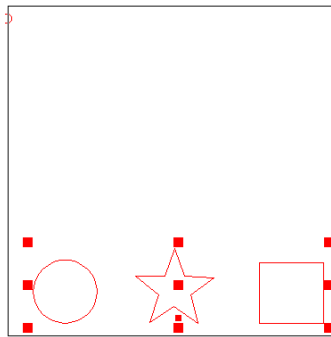
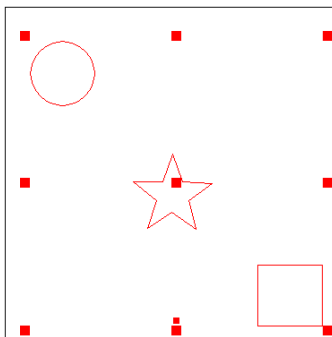
After



Top Align (circle selected first)

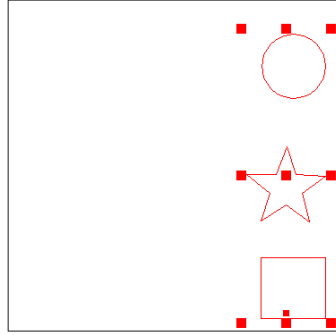
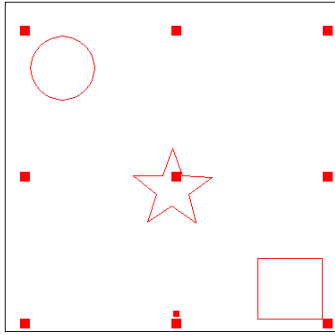


Bottom Align (square selected first)

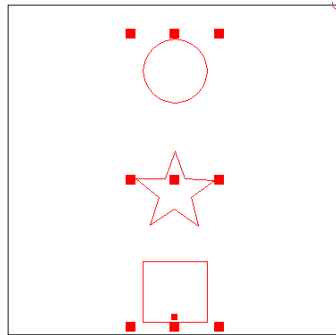
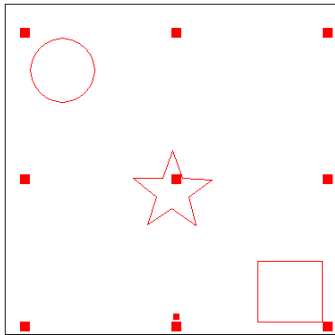




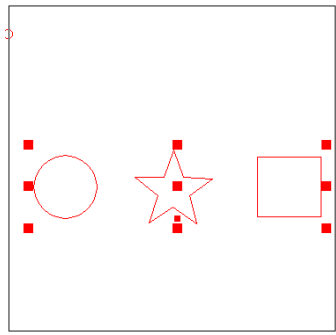
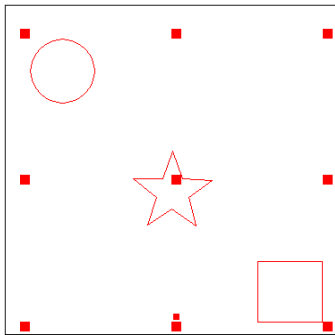
Right Align (square selected first)



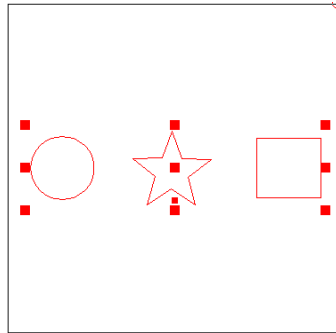
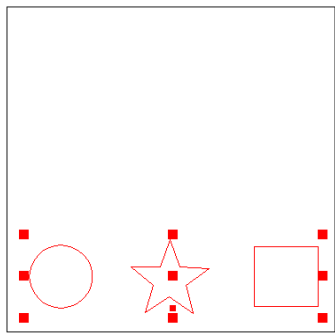
Vertical Align (star selected first)



Horizontal Align (star selected first)

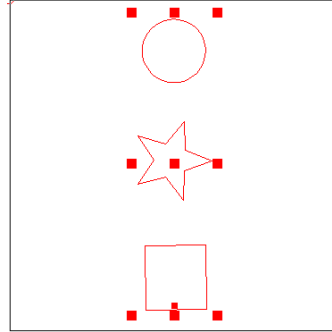
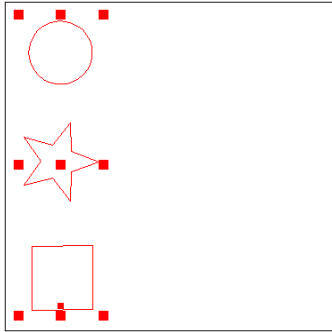


Vertical Center (selected as group)

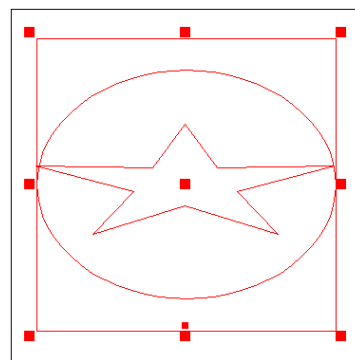
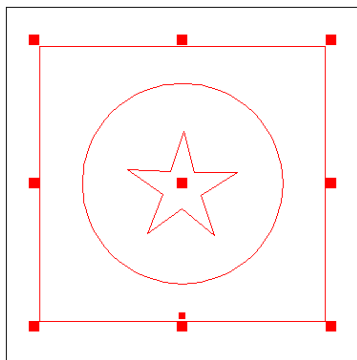




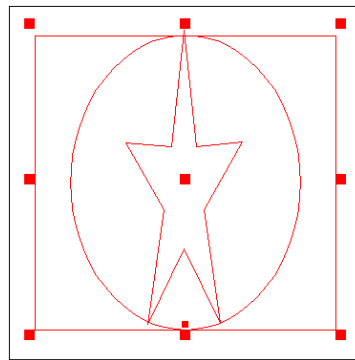
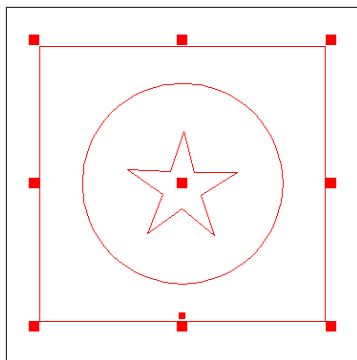
Horizontal Center (selected as group)



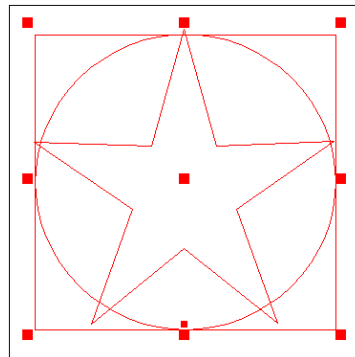
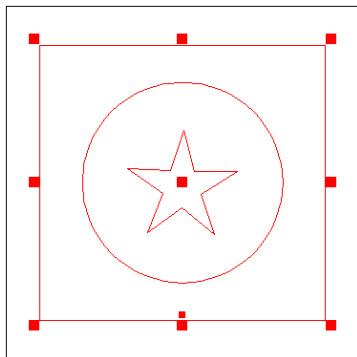
Horizontal Boxing (selected square first)



Vertical Boxing (selected square first)



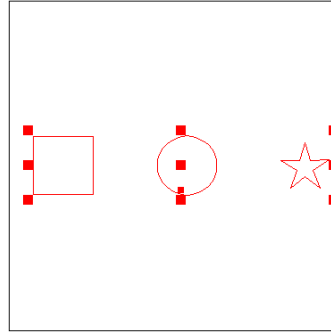
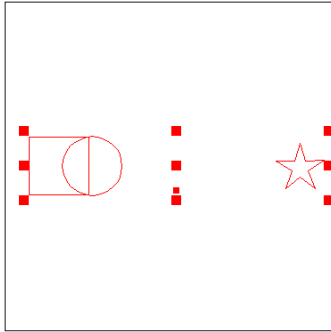
Boxing (selected square first)





Horizontal Spacing

(first select the star, next the box, then the circle, position the circle between the square and star)



Vertical Spacing

(same as above, select the two objects as boundaries, then the object that requires positioning)

